

Parish Council Minutes

Minutes of the ordinary meeting of the Council held on Monday 8 June 2009 in Guilden Sutton Village Hall.

Chairman: Cllr D Hughes.

Present: Cllrs I Brown, D M Fisher, D Hughes, J Hughes, M Kerfoot, W Moulton, P M Paterson, M S J Roberts.

In attendance: Cllr B J Bailey, Cllr S Parker.

1 Procedural matters.

(i) Apologies. Apologies were received from PC M Baker.

(ii) Declarations of interest.

Members were reminded that they should declare any personal interest which they had in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Similarly, if the interest was also a prejudicial one, this must be declared and the Member must leave the room after making a statement should they so wish under clause 12 (ii) of the code. Declarations were a personal matter for each Member to decide. The decision to declare, or not, was the responsibility of the Member based on the particular circumstances.

Cllr M S J Roberts declared a personal and prejudicial interest in planning application 09/10498/FUL conservatory at Howgills, Church Lane for Mr Brian Meredith due to being well known to the applicant.

Cllr M S J Roberts declared a personal and prejudicial interest in any matters referring to Guilden Sutton Post Office or the Bird in Hand as an employee.

Cllr J Hughes expressed a personal interest in planning application 09/10599/FUL mono pitch hay barn extension at Tile Farm, Wicker Lane.

Cllr D Hughes expressed a personal and prejudicial interest in business relating to the Gardens Open Day or Village Fete as an officer of Guilden Sutton Community Association and a committee chair of the Governors of Guilden Sutton CE Controlled Primary School.

(iii) Confirmation of the minutes of the annual meeting of the Council held on Monday 11 May 2009. The minutes of the annual meeting of the council held on Monday 11 May 2009 were proposed by Cllr P M Paterson, seconded by Cllr M S J Roberts and agreed as a correct record.

(iv) Dates of future meetings: 20 July, 7 September, 5 October, 2 November, 7 December 2009.

(v) Publication scheme. (i) publication. Further to the adoption of the new model publication scheme from 1 January 2009, the Clerk indicated he had progressed the completion and publication of the necessary information including charging arrangements. This had been passed to the webmaster for inclusion on the village web site and highlighted in the newsletter. (ii) training. The Clerk was reviewing the training DVD prepared by the commissioner on the application of the scheme.

ACTION: The Clerk.

(vi) Code of Conduct. The Clerk would prepare and circulate a note of the main points made by the Monitoring Officer in due course.

(vii) Grant application forms. Cllr Fisher referred to his proposal that the Council should introduce a

standard application form to provide guidelines for those seeking financial support and consistency. It was agreed that Members would consider the draft proposal produced by Cllr Fisher and revisit the issue at the July meeting.

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2 Public Speaking Time.

Cllr B J Bailey was welcomed to the meeting following the conclusion of his Lord Mayoralty. Members raised issues relating to lighting on Guilden Sutton Lane and the proposed 30 mph speed limit, proposals for improvements to play areas and action to deal with dog fouling.

3 Planning:

(i) New applications.

09/10599/FUL mono pitch hay barn extension at Tile Farm, Wicker Lane. Further inquiries would be made by Cllr D Hughes.

(ii) Decision notices.

09/10276/FUL single storey extension to rear of property, porch to front and loft conversion at Westview, Hare Lane CH3 7ED for Mr and Mrs Collinson. Planning permission. (Decision notice awaited.)

09/10498/FUL conservatory at Howgills, Church Lane for Mr Brian Meredith. Planning permission.

(iii) Parish Plan: progress report. Following the informative presentation kindly offered by Cllr Paterson during the annual parish meeting it was noted the material would be on display at the village fete.

(iv) Village Design Statement. Cllr Jane Hughes reported the Mickle Trafford Village Design Statement was to be updated.

4 Quality Council issues.

(i) CiLCA qualification. The Clerk reported further on his intention to achieve qualification by March 2010 ahead of the next parish council elections in May 2011. He had attended training on the new power of wellbeing provision on Tuesday May 12.

(ii) Training: general. The Clerk had advised the County Office as follows:

Basic induction 13 June 2009, Cllrs J Hughes, Kerfoot.
Finance 24 June 2009, Cllrs Roberts, Paterson.

(iii) Moving Towards Quality Parish Council Status. (a) Conduct of Council business. The NALC model standing orders would be considered by the small group which had been established comprising the existing Quality Council group of Cllrs Fisher, D Hughes and Brown. (b) Status. The Clerk had circulated to all Members details of the requirements which would have to be met by the Council if it was to achieve Quality Parish Council status to which it was committed in principle. Members were considering the actions which were necessary. It was noted a significant number appeared to be wholly or partially met. These would be considered in detail by the Quality Council group following input from all Members.

5 Parish car park.

(i) Grounds maintenance. The contractor had been informed of the need for the grass to be cut and for weeds to be removed from the hard surface. Performance against specification by the contractor would continue to be closely monitored.

(ii) Improvement scheme. (a) Contract work. (i) removal of overgrowth. The Clerk would discuss with Messrs Gresty their progress towards implementing the first phase of work to deal with ivy and other overgrowth at the rear of the bank. It had been agreed the ground growth would be cleared in front of the tree line preceded by two applications of weedkiller within the initial quotation of £87. (ii) Boundary treatment. The Clerk was approaching a contractor to seek quotations for the removal of the planting and mulch on the sides and rear of the car park and their replacement with concrete topped by

setts. 09/10 026

(b) Rear boundary wall. The Clerk was endeavouring to identify an alternative contractor able to carry out any necessary powers to the sandstone walls.

6 Leisure Services

(i) Children's Playing Field:

(a) Grounds maintenance issues. A Member reported the litter bin had not been emptied. This would be drawn to the attention of Messrs Gresty. It was not thought the goalmouths would need to be repaired in the Autumn.

(b) Mole infestation. There was nothing further to report at this stage.

(c) State of nets. There was nothing further to report at this stage.

(d) Basket ball equipment. The condition of the mesh on the basketball equipment had been inspected. No urgent issues were disclosed.

(ii) Children's Play Area.

(a) CCTV and CCTV protocol. The CCTV protocol would be revisited in due course.

(b) Inspections: condition of safety surfacing. Further to the receipt in the sum of £650 plus VAT of an estimate for repairs from Messrs Play and Leisure, the Clerk informed he had sought an estimate from a contractor recommended by the statutory inspector. This had envisaged a greater extent of repair work at a correspondingly higher price although the estimate for relaying the entire play area was similar to that which had been suggested by Messrs Play and Leisure. It was agreed the estimate for repairs from Play and Leisure should be accepted and that the Clerk would pursue the possibility of grants to enable the relaying of the safety surfacing. **ACTION: The Clerk.**

(c) Litter bin emptying. There was nothing further to report at this stage.

(d) Grounds maintenance issues. The contract requirement for detritus to be removed from the hard surfacing rather than blown into the hedge bottom had been emphasised to Messrs Gresty. It was noted the CCTV sign was being obstructed by growth and that the boundary hedge to the play area required a summer trim. Messrs Gresty would be requested to carry this out. **ACTION: The Clerk.**

(iii) Public Footpaths.

(a) Footpath 7. The condition of the adjoining Oaks which appeared to be dying back would be revisited. **Action: Cllr Brown.**

(b) Footpath 2. (i) Clearance and sweeping. Concern at the condition of footpaths was raised by Cllr Paterson. The Chairman informed he was also concerned at the condition of accesses. The Clerk was arranging a site visit with an officer from Cheshire West and Chester Council. This would cover the extent of the work which had been carried out which had not dealt entirely with the condition of the surface of the path between the kerbs together with issues minuted directly beneath. (ii) Future maintenance. With respect to his representations to the Highways and Transportation Local Joint Committee concerning the maintenance of the new steps for Footpath 2, the adjoining level section of the path and the adjoining section of the Longster Trail running between the hedges on Cinder Lane, the Clerk would seek to raise these issues at the propose site meeting minuted above. He would also pursue the possibility of additional lengthsman hours for the route and for the path at the rear of Orchard Croft to enable the standard of cleansing to be maintained at a higher level than would be provided by the three scheduled visits a year.

(c) Footpath 1. There was nothing further to report at this stage.

(d) Parish Paths Group. There was nothing further to report at this stage.

(e) Mid Cheshire Footpath Society. There was no action correspondence to report to this meeting.

(f) Permissive Paths. It was not known if the Parish Paths Warden had been able to discuss the possibility of a permissive path on Wicker Lane with Mr Arden. **ACTION: Parish Paths Warden.**

(iv) Grounds Maintenance.

(a) Vale. There was nothing further to report at this stage. (b) Parish Council contract 2009/10. The Clerk had formally confirmed the acceptance of the tender dated 23 March 2009 from Messrs Gresty which compared favourably with the previous year. This required detritus to be removed from the play area rather than deposited in the hedge bottom, as minuted above and dockets to be provided on a current basis.

(v) Public Seats. There was nothing further to report at this stage.

(vi) Landscaping, Fox Cover. There was nothing further to report at this stage.

(vii) Provision for youth. There was nothing further to report at this stage.

7 Public transport.

(i) Services general. Further to Cllr Roberts informing he was corresponding with the executive member for environment, Cllr Neil Ritchie, on public transport issues, Cllr Roberts indicated he had raised a number of points but had been hopeful of a more fruitful response..

(ii) C80. Mrs Kirk was being informed by the Clerk there had been no recent change to the time table.

8 Highways.

(i) Strategic matters. A55 low noise surfacing. The Clerk indicated that Members might be aware from press publicity that the Highways Agency was to resurface the A55 with low noise surfacing from the River Dee to the A51. This followed a long period of complaint by adjoining parishes as to noise disturbance. He reported the receipt of copy correspondence from J A Dale and Mrs R Dale, Post Office Cottage who had raised the issue with a number of occupiers on Guilden Sutton Lane and Belle Vue Lane who were affected by noise from the section of road in Guilden Sutton. The Clerk had separately been approached by a constituent on Guilden Sutton Lane and understood the issue had also been brought to the attention of Mrs Christine Russell MP. The Clerk understood the Highways Agency would only provide low noise surfacing when routine maintenance was required and that this was unlikely to take place before 2012. He was also in contact with the appropriate local Member in Hoole Village who had similar concerns. Cllr Bailey informed the agreed work had been brought forward from 2010. He would contact the Highways Agency for further information.

(ii) Local matters.

The Clerk reminded Members that individual action items which had been raised with the highway authority had been fully detailed in the minutes of the October 2008 meeting. Members were invited to reconsider the list, which had been updated by the Clerk which would then be raised afresh with the highway authority.

Maintenance:

Oaklands, carriageway defects approaching junction with School Lane at Wood Farm.

Guilden Sutton Lane, trip hazard at the site of a fall.

Guilden Sutton Lane, drainage issue at a field entrance.

Obscured road signs including Belle Vue Lane and Station Lane.

Migration of gravel.

Condition of cycle route Church Lane - Cinder Lane.

Overgrown hedges, Cinder Lane.

Guilden Sutton Lane, lighting obscured by trees.

Guilden Sutton Lane, overgrown hedges at two properties.

09/10 028

Footpath 2, condition.
Heath Bank, shrubbery, need for pruning.
Guilden Sutton Lane, obstruction of footway by nettles and brambles.
School Lane, encroachment onto the highway.

Traffic:

A 41/Guilden Sutton Lane, road rage, double parking in the gap, reinstatement of crossroads, installation of traffic signals, provision of crossing for cyclists and pedestrians as part of a safe route to school, traffic conditions on car boot Sundays. (Response received.)
Speed reviews, A41, Guilden Sutton Lane, Wicker Lane, Hare Lane.
Signing and lining: Guilden Sutton Lane at playing field, extend red patch "SLOW" marking and restore disturbed surface.
Porters Hill, remove centre line, add in edgeline, increase width of footway, provide rumble strips, install signals, reduce tree canopy.
Summerfield Road, disabled parking bay at shops.
Permissive paths, Station Lane, Wicker Lane.
Hare Lane, speed of traffic, double parking in vicinity of Rugby Club.
Wilding Business Estate, emerging traffic.
SatNavs, request for weight restrictions on unsuitable roads.

The Clerk believed these and the issues minuted directly beneath, where no progress had been possible during 2008/09 or was otherwise outstanding, should be raised with the new Cheshire West and Chester Council through the appropriate officer visiting the Council.

(a) Speed issues. (i) Speed indicator device. The Clerk would pursue the suggestion by Cllr Kerfoot that a note on the use of the SID equipment by the Parish Council should appear in the newsletter. (ii) Lease commencing 21 May 2009. The rota for this had kindly been co-ordinated by Cllr Moulton who thanked Members who had been able to participate. Data relating to the sessions had yet to be received. It was agreed that further sessions should be sought prior to the school holiday and in the third week in September. A Member referred to the parking of a vehicle in front of the equipment when it had been in use which may have obstructed visibility of the device for oncoming traffic. Advice was being sought as to an appropriate response to these circumstances. It was agreed that PC Baker should be informed of future rotas. Cllr Fisher referred to a site which he believed was not in an area where prosecutions would be taken. Cllr D Hughes suggested the aim was to reduce the speed of traffic coming into the village. Cllr Paterson believed data should be collected in the 30 mph limit.

(b) Signing and lining schemes. (i) Gateway treatment, Guilden Sutton Lane - red patch SLOW marking. A response was awaited from the highway authority. (ii) A response was awaited to the suggestion by Cllr Kerfoot that a lining scheme or rumble strips on Porters Hill would improve safety.

(c) Speed review, Guilden Sutton Lane. There was nothing further to report at this stage.

(d) Speed review, Wicker Lane/Hare Lane. There was nothing further to report at this stage.

(e) Hare Lane. The Clerk understood the concerns with respect to the speed of traffic on Hare Lane and double parking in the vicinity of the rugby club were being progressed by PC Baker.

(f) Footway rear Cathcart Green/Summerfield Road. No repairs appeared to have been carried out at this stage.

(g) Parking, Arrowcroft Road. There was nothing further to report at this stage.

(h) Flags, Summerfield Road. There was nothing further to report at this stage.

(i) Disabled access to shops. The issues identified at the meeting between the Clerk and the Access Officer on 19 December 2007 would be revisited.

09/10 029

The concerns raised by Cllr D Hughes that the installation of a further dropped kerb from the shops car park to the pathway of the village hall car park could lead to vehicles over riding the footway to reach the Village Hall car park were being raised with the highway authority. **Action: The Clerk.** A defect with the recently improved ramp closer to the Village Hall identified by Cllr D Hughes was also being raised.

(j) Junction A41/Guilden Sutton Lane. The Clerk understood that traffic conditions at this junction, particularly on those Sunday mornings when car boot sales were held at Chester Rugby Club, were being progressed by PC Baker.

(k) Road signs. Members would advise the Clerk if they became aware of any road signs in and around the village which were obscured by vegetation. The Clerk was progressing the concern expressed by Cllr D Hughes as to the condition of a School Lane nameplate at the war memorial. Cllr Paterson indicated a nameplate in Guilden Sutton Lane had been cleaned and referred to others in Orchard Croft and Middlecroft.

(l) Migration of gravel. There was nothing further to report at present.

(m) Porters Hill. A response was awaited from the highway authority as to the issue raised by Cllr D Hughes concerning poor visibility encountered by motorists driving up the hill and a suggestion that traffic signals might improve safety. The effect of trees overhanging the road had also been referred.

(n) Path, Cinder Lane to Church Lane. (i) Condition. It was not known what action had been taken by the highway authority as to the condition of this path. (ii) Use by motor cycles. A response was awaited to the complaint to the Parish Paths Warden as to the use of this path by motorcyclists which had been referred to the Area Maintenance Engineer.

(o) Footway, Guilden Sutton lane. It was not known what action had been taken by the Area Maintenance Engineer as to the obstruction of separate lengths of the footway on Guilden Sutton Lane by nettles, brambles and an overgrown hedge respectively.

(p) Parish boundary sign, Guilden Sutton Lane. Although the state of this sign had been referred to the Area Maintenance Engineer, it did not appear that any remedial action had been taken.

(q) Flooding, Church Lane. Further to Cllr D Hughes informing of flooding taking place at the foot of the Fox Cover steps, this had been reported. It was not known what action had been taken by the highway authority.

(r) Verges, Guilden Sutton Lane. Cllr Fisher revisited the concerns that verges on the truncated length of Guilden Sutton Lane were being damaged by HGVs and the suggestion the highway at that point should be widened to enable passing. He referred to the fact that Scottish Power were thought be considering work to their overhead line which would impact on any widening of the road. The matter would be raised with the Area Maintenance Engineer. **Action: The Clerk.**

(s) Speed limit, Station Lane. Cllr Kerfoot referred to the prospect of a reduced speed limit on Station Lane. Cllr Parker said that at present there was no further information.

(iii) Lighting. There were no faults to be reported from this meeting.

9 Finance:

(i) Income:

Bank interest	
5 May 2009	£ 0.99

(ii) Payments:

ChALC	
Power of Well Being	
Training	£ 30.00

09/10 030

Mrs P Blythe
Playing field rent
July – September £ 160.00

Clerk:

Expenses:

Photocopies
230@5p £ 11.50
Mileage
48@40p £ 19.20
£ 30.70

Proposed by Cllr M S J Roberts
Seconded by Cllr J Hughes
and agreed

(iii) Balances

Co-op Bank
27 May £16,353.84

Scottish Widows no 1
1 April 2009 £20,752.93

Scottish Widows no 2
1 January 2009 £ 2,607.23

(iv) Report on contingency payments.

2009/10
Budget: £ 695.00
Payments £ NIL

(v) Insurance.

(a) Fidelity. The application was being completed by the Clerk in line with the proposed system of check. A quotation would be sought in the sum of £40,000 to include headroom. Approval would require:

A Councillor to check the bank reconciliation at least quarterly.

Two Councillors to sign all cheques.

No electronic fund transfers.

Insurance arrangements to be approved by the full Council.

(b) General cover. Further consideration would be given to a number of individual elements within the insurance initially by Cllr D Hughes and the Clerk. The same would apply to possible alternative providers, including the Council's bankers which had made an approach and brokers acting for Norwich Union. This would enable the market to be tested.

(vi) External Audit. The annual return and supporting notes and documentation had been submitted to the Audit Commission.

10 Environment Services:

(i) Recycling issues. (a) Chester waste collection and recycling contract. Cllr Bailey asked to be informed of any concerns arising under the new contract. He hoped they would be resolved. Cllr Roberts indicated he intended to reorganise the recycling noticeboard.

09/10 031

(ii) Amenity cleansing. (a) Belle Vue Lane. Following the site meeting with he had attended with Cllr S Parker and the relevant officer on Tuesday 11 March 2008 as to the condition of the accesses, on which no progress had been possible, the Clerk was progressing the possibility of a site visit with Cheshire West and Chester Council as minuted above. (b) White Tornado. The suggestion this activity should be resumed would be revisited.

(c) Fly tipping. The Clerk would report further in due course as to the initiative proposed by Derek Bowker Esq, Project Co-ordinator, Project Rural Matters.

(iii) Dog fouling. (a) The dell. There was nothing further to report at this stage as to Cllr Paterson's request to be contacted by the Dog Warden with respect to continuing dog fouling in the vicinity of the dell.

(iv) Sewers. There was nothing further to report at this stage.

11 Trees and Hedges.

(i) Access to public footpath no 2 from Oaklands. In the absence of a response from the former Chester City Council as to the extent of the local authority's ownership of the access to footpath 2 at the rear of Porters Croft, a fresh approach would be made by the Clerk to the successor authority.

(ii) Hedges, Guilden Sutton Lane. As minuted above, a response was awaited from the Area Maintenance Engineer as to the need for a hedge at the approach to the diversion, which had vigorous growth and was obstructing the footway, to be pruned.

(iii) Canopy, Porters Hill. There was nothing further to report at present as to the issue raised by Mr Jackson which had been referred to the highway authority.

(iv) Hedges, Porters Hill. A response was awaited from the Area Maintenance Engineer as to the need for overgrown hedges on Porters Hill which were at head height to be pruned.

(v) Hedge, Station Lane. Cllr J Hughes confirmed this hedge had been trimmed .

(vi) Land, Church Lane. Further to the Council being informed of overhanging branches to trees on private land which it was thought could be a potential hazard, these would be inspected by the Tree Warden. The ownership of the land would also be clarified. **ACTION: Cllr Brown/The Clerk.**

(vii) Sycamore, Memorial Garden. Further to Cllr D Hughes expressing concern at the high branches, it was confirmed previously approved work to remove the lower branch would be suspended pending an inspection of further work which may be necessary. The advice of tree officers was being sought. **ACTION: The Clerk.**

(viii) Trees Wicker Lane/Church Lane. Cllr S Parker referred to complaints relating to trees at the junction of Wicker Lane and Church Lane. It was agreed this will be referred to the Area Maintenance Engineer. **Action: The Clerk.**

(ix) Trees, primary school boundary. Cllr Fisher referred to the pruning and felling of trees in the school grounds adjoining the path at the rear of Orchard Croft. He asked if these were protected. Cllr Brown, as Parish Tree Warden, would make further inquiries. **Action: Cllr Brown.**

12 Cheshire Association of Local Councils.

(i) Chester Area Meeting. It was noted the next meeting of the Area Meeting, which would be the annual meeting, would be held on Wednesday 10 June 2009. This would be attended by Cllr Fisher, Cllr D Hughes and Cllr Kerfoot.

13 Cheshire West and Chester Council.

(i) Funding for local councils. Confirmation of the continuing payment to the council of the lengthsman

grant during 2009/10 was awaited and would be pursued by the Clerk.
09/10 032

The Clerk further informed of the receipt of correspondence, dated 3 June 2009, relating to the wish of the principal authority to visit each local council by October 2009 to discuss contractual and funding arrangements. This would explore and understand the extent of public services provided by local councils, what, if any services councils would be interested in providing in future, the parish issues log and relationships. It was agreed the Chairman, Vice Chairman and Clerk should seek an early meeting and report back to the Council.

(ii) Electoral Review, Cheshire West and Chester. The Clerk informed the Boundary Committee had resolved that from 2011, the council should have 75 members. This was an increase of three on the present total of 72, comprising three members for each of the 24 former County Council divisions. He further advised the next stage of the review would deal with ward boundaries and that he would attend a roadshow on the issue taking place on Tuesday 30 June 2009 in Winsford. Responses were due by 4 August 2009. The Clerk further informed a principal issue would be whether there was to be single member or multi member wards. Councillors Bailey and Parker spoke in support of multi-member wards.

(iii) Highways orders: delegated decision taking. The Clerk informed there was nothing further to report at this stage.

(iv) Feedback from event with local councils. The Clerk reported the receipt, by correspondence dated 21 May, 2009, of feedback provided by the council on the outcome of the event held on 30 April 2009 at the Fourways Inn, Delamere. It was noted a local councils hotline was now live on 0300 123 7049.

(v) Telephone directory. Cllr Parker informed of the publication of a new issue of the principal authority's telephone directory. A copy would be provided to the Clerk.

(vi) Community Forum, Gowy and Eddisbury wards. Cllr Parker informed the first meeting of this new community forum was expected to take place shortly. Details would provided to the Council.

14 Cheshire Community Action. There were no action items to report.

15 CPRE. There were no action items to report.

16 Health. There were no action items to report.

17 Policing.

(i) Chester Have Your Say. The meeting held on 19 May 2009 had been attended by Councillors Moulton and D Hughes who reported. It was noted the next meeting in Chester would take place on 26 January, 2010 in St Mary's Centre.

(ii) Police/Probation initiative. See minute 10 (ii)(c) above.

(iii) Ward walk Sunday 24 May 2009. Cllr D Hughes reported.

(iv) Police Pledge. The Clerk reported as honorary secretary of the Chester Area Meeting of the Cheshire Association of Local Councils that the Meeting had progressed an initiative proposed by a member council under which a copy of the police pledge had been circulated to each council. The intention was that parishes would log responses to local incidents of which they became aware in order these could be compared with the pledge to ascertain the level of service being provided in the rural area.

18 Newsletter. The Clerk was to prepare an issue which would include the council's annual report.

19 Memorial Garden. See also minute 11 (vii) above.

There was nothing further to report at this stage as to the planting by Cllr D Hughes of a further three or four shrubs, to be supplied by Cllr J Hughes, to fill gaps.

20 Bulb planting. Planting would take place on the parish car park bank in 2009.

09/10 033

21 Parish IT. Work being carried out by Mr B Lewin, webmaster, was noted.

22 Primary School. Cllr D Hughes reported the governors were to meet shortly.

23 Disability Discrimination Act: barrier, Hill Top Road. There was nothing further to report at this stage. **ACTION: City Cllr B Bailey.**

24 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

25 Railway fencing, Guilden Sutton Lane. There was nothing further to report at this stage as to the concerns of an occupier who had been informed by Network Rail that security fencing would be erected on the boundary of her garden and the railway embankment.

26 Community events:

(i) Gardens Day 2009. Cllr Kerfoot reported further.

(ii) Village Fete 2009. Cllr Paterson reported further. A rota would be prepared for the manning of the Parish Council stall. The Clerk was pleased to report the Sheriff of Chester and her Consort, Cllr Hilarie McNae and Dr Colin McNae would represent the Lord Mayor.

(iii) St John's Holiday Club. The PCC had been informed the Council would be pleased to offer a grant of £200 subject to the provision of receipts.

27 Public payphone, Guilden Sutton Lane, conversion to cashless facility. The Clerk reported the receipt of advice from Cheshire West and Chester Council, dated 3 June, 2009, of an advisory letter that BT intended to convert public payphone 01244 324327 to cashless operation. This was one of a number of little used public payphones to be converted into cashless kiosks, work on which had been due to start on 27 April, 2009. Customers could make calls with a BT charge card or by other means including credit and debit cards. Calls to the emergency services would still be available free of charge as now. **Action: noted.**

28 Member's information items.

Building work. A Member informed of approved building work being carried out within the parish and the introduction of temporary storage within the curtilage.

29 Information correspondence.

Leisure: Mid Cheshire Footpath Society walks programme July – December 2009.

Finance: Scottish Widows annual notice to customers.

ChALC/NALC: ChALC newsletter 127.

Cheshire West and Chester Council: timetable of meetings 2009/10, "Tour Series" cycle race.

Cheshire Community Action: members evening Tuesday 7 July "Cheshire's Rural Transport".

CPRE: Fieldwork June 2009.

Policing: Western Area Have Your Say meetings May 2009, newsletters.

GSPC newsletter 132.

Appeals: Save The Family, Vitalise, essential breaks for disabled people and carers.

Electronically:

Cheshire West and Chester: overview and scrutiny committee, speed limit review issue three, partnership bulletin No. 5.

Matters considered in the absence of the press and public.

30 Clerk's terms and conditions. It was hoped the outstanding payments due to the Clerk and an approach to pay and grading issues in future years would now be resolved as quickly as possible.

31 Possible capital expenditure. Further to the Council being informed of a change in circumstances which might offer an opportunity for a capital acquisition, the Clerk confirmed in response to a Member that he had progressed this on an informal basis. It had not been anticipated there would be an immediate reply.